

MEMORANDUM



DEPARTMENT OF ADMINISTRATION AND
FINANCE
PERSONNEL DIVISION
One Bergen County Plaza -- 3rd Floor -- Hackensack, NJ 07601-7076
(201) 336-6375 -- Fax (201) 336-6384

TDD Users-NJ Relay Service (800) 852-7899
Braille Transcript available upon request, AA/EOE

Kathleen A. Donovan
County Executive

Visit our web site -- www.co.bergen.nj.us

R.W.Kornfeld
Director of Personnel

DATE: November 5, 2012
TO: FOR POSTING
FROM: R. W. Kornfeld, Director of Personnel
SUBJECT: Job Openings (currently under recruitment)

DEPARTMENT	CLASSIFICATION	RATE
<u>ADMIN/FINANCE</u> Central Municipal Court	Cashier @ 40 hrs/wk	\$ 25,878/yr-Open
<u>HEALTH SERVICES</u> Spring House	Substance Abuse Counselor 1 @ 40 hrs/wk ***	\$ 25,878/yr-Open
Health Care Center	Practical Nurse (Per Diem)	\$ 20.00/hr
<u>HUMAN SERVICES</u> Senior Services	Supervisor, Sr. Activities Center @ 35 hrs/wk	\$ 25,878/yr-Open
	Keyboarding Clerk 2 ***	\$ 25,878/yr-Open
Planning	Program Analyst @ 40 hrs/wk ***	\$ 25,878/yr-Open
Office on Children	Coordinator, Child Day Care @ 40 hrs/wk	\$ 25,878/yr-Open
<u>LAW</u>	Legal Secretary @ 40 hrs/wk	\$ 25,878/yr-Open
<u>PUBLIC SAFETY</u> Emergency Management	Keyboarding Clerk 2 @ 40 hrs/wk	\$ 25,878/yr-Open

*** Grant Funded

C: Kathleen A. Donovan; Edward Trawinski; Jeanne Baratta; Clerk to the Board; Affected Department Heads; Health Care Center; Affected Labor Officials

NOTE: *Active employees, those interested in any of the afore-mentioned job vacancies, must submit their inquiry in writing to the County's Director of Personnel. Pursuant to NJSA 52:14-7 (L.2011, Chapter 70), also known as the 'New Jersey First Act,' which became effective on September 01, 2011, all new persons hired by the County of Bergen thereafter must be proven residents of the State of New Jersey, or shall have one year from the date of employment to establish and then maintain their principal residence in New Jersey.*

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R.W.Kornfeld
Director of Personnel

DATE: November 12, 2012
TO: FOR POSTING
FROM: R. W. Kornfeld, Director of Personnel
SUBJECT: Job Openings (currently under recruitment)

DEPARTMENT	CLASSIFICATION	RATE
<u>ADMIN/FINANCE</u> Central Municipal Court	Cashier @ 40 hrs/wk	\$ 25,878/yr-Open
<u>HEALTH SERVICES</u> Spring House	Substance Abuse Counselor 1 @ 40 hrs/wk ***	\$ 25,878/yr-Open
Health Care Center	Practical Nurse (Per Diem)	\$ 20.00/hr
<u>HUMAN SERVICES</u> Senior Services	Keyboarding Clerk 2 ***	\$ 25,878/yr-Open
Planning	Program Analyst @ 40 hrs/wk ***	\$ 25,878/yr-Open
Office on Children	Coordinator, Child Day Care @ 40 hrs/wk	\$ 25,878/yr-Open
Family Guidance	Juvenile Detention Officers (Per Diem)	\$ 12.44/hr. -Open
<u>OFFICE OF THE SURROGATE</u>	Paralegal Specialist @ 35 hrs/wk	\$ 25,878/yr-Open

*** Grant Funded

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R.W.Kornfeld
Director of Personnel

DATE: November 19, 2012
TO: FOR POSTING
FROM: R. W. Kornfeld, Director of Personnel
SUBJECT: Job Openings (currently under recruitment)

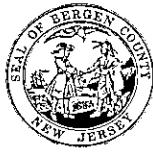
DEPARTMENT	CLASSIFICATION	RATE
<u>HEALTH SERVICES</u>		
Spring House	Substance Abuse Counselor 1 @ 40 hrs/wk ***	\$ 25,878/yr-Open
Health Care Center	Practical Nurse (Per Diem)	\$ 20.00/hr
<u>HUMAN SERVICES</u>		
Senior Services	Keyboarding Clerk 2 ***	\$ 25,878/yr-Open
Planning	Program Analyst @ 40 hrs/wk ***	\$ 25,878/yr-Open
Office on Children	Coordinator, Child Day Care @ 40 hrs/wk	\$ 25,878/yr-Open

*** Grant Funded

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R.W.Kornfeld
Director of Personnel

DATE: November 26, 2012
TO: FOR POSTING
FROM: R. W. Kornfeld, Director of Personnel
SUBJECT: Job Openings (currently under recruitment)

DEPARTMENT	CLASSIFICATION	RATE
<u>BOARD OF TAXATION</u>	Keyboarding Clerk 1 @ 35 hrs/wk	\$ 25,878/yr-Open
<u>HEALTH SERVICES</u>		
Animal Shelter	Animal Health Technician @ 40 hrs/wk	\$ 25,878/yr-Open
Spring House	Substance Abuse Counselor 1 @ 40 hrs/wk ***	\$ 25,878/yr-Open
Health Care Center	Practical Nurse (Per Diem)	\$ 20.00/hr
<u>HUMAN SERVICES</u>		
Senior Services	Keyboarding Clerk 2 ***	\$ 25,878/yr-Open
<u>PUBLIC SAFETY</u>		
Police Services	Records Support Technician 2 @ 40 hrs/wk	\$ 25,878/yr-Open
<u>PUBLIC WORKS</u>		
General Services	Building Service Worker @ 40 hrs/wk	\$ 25,878/yr-Open

*** Grant Funded

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